TWO-SITE ENERGY PROFIT ASSESSMENT

Data Request Checklist

Enspara

Provide what is readily available for each selected site. Missing items can be identified and resolved during mobilisation.

1 Energy and tariff data

Preferred period: the latest complete 12 months for each site.

☐ **Electricity invoices**	All retailer and network invoices, including tariff schedules, demand charges and meter identifiers.
☐ **Water invoices**	Water and sewerage invoices for the same period, including any trade-waste charges.
☐ **Interval electricity data**	Native CSV or XLSX exports at 15-minute or 30-minute resolution, with timestamps, units and meter names unchanged.
☐ **Other purchased fuels**	Gas, LPG, diesel or other fuel invoices and consumption records used for cooking, hot water or generation.
☐ **On-site generation**	Solar, battery or generator capacity, production or dispatch data and commissioning dates, if applicable.

2 Operations and activity

The information used to explain legitimate changes in energy use.

☐ **Operating profile**	Trading, occupied and cleaning hours; weekly patterns; public-holiday or seasonal closures.
☐ **Activity volumes**	Best available daily or weekly driver: transactions, orders, covers, meals, rooms sold or resident and guest counts.
☐ **Material changes**	Refurbishments, equipment or menu changes, extended hours, closures, abnormal events and their effective dates.

3 Assets, controls and maintenance

Current information is sufficient; perfect asset records are not required.

☐ **Equipment register**	Kitchen, extraction, refrigeration, hot-water, HVAC and lighting assets; quantities, ratings and nameplate photos.
☐ **Plans and meter map**	Floor plans, kitchen layouts, single-line diagrams, distribution-board schedules, submeters and BMS or EMS point lists.
☐ **Controls and setpoints**	Operating schedules, temperature and pressure setpoints, overrides, alarms and available trend exports.
☐ **Maintenance and renewals**	Recent faults or service records plus planned replacement, refurbishment or expansion projects.

4 Access, governance and commercial inputs

Nominate people who can confirm the data and how each site operates.

☐ **Project contacts**	Executive sponsor plus facilities, operations, procurement, finance or energy, and site-manager contacts.
☐ **Site access and safety**	Walkthrough availability, site inductions, permits, protective equipment requirements and restricted operating periods.
☐ **Data and metering access**	Authority to use the supplied data and, if agreed, access portals or install temporary loggers. Do not email passwords.
☐ **Decision criteria**	Required payback or return, budget constraints, preferred delivery timing and whether a Finance Partner pathway is required.

> **File-handling tip:** create one folder per site; retain raw timestamps and units; use PDF for bills and CSV or XLSX for interval data. Mark unavailable items not applicable and identify the person who can explain the gap.

Return securely or discuss any gaps: enspara.com/contact or hello@enspara.com. Assessment scope, timing and commercial terms are confirmed after data readiness and site access are understood. Any finance solution is provided under a separate customer agreement with a Finance Partner and remains subject to credit approval.